

BookWiz Plus, our [Trustee Financials & Assistance Case Management](#) software, allows you to easily manage your disbursements and receipts, print checks directly, run monthly reports for Gateway, and upload data for the monthly and Annual Financial Reports (AFR). BookWiz also allows you to generate a variety of payroll reports, such as the 941, W2's, W3's and 1099's. With BookWiz Plus, you can easily and quickly write/issue checks, lookup vendor inquiries, check year to date totals for all funds and bank accounts simultaneously, and review a budget appropriations report for any fund or a summary of all accounts.

Our embedded tools make maneuvering throughout the program easy and user friendly with helpful onscreen reminders. Our Financial module will produce all of the data you will need to upload to the DLGF, Gateway and SBOA for budgets and Annual Reporting.

Here are a some of the main features of our [Financials Management Module](#):

- Write Checks, Print Checks, Enter Deposits & Log Transfers.
- Print Monthly, Quarterly, and Annual Reports.
- Manage Payroll and Payroll Reports.
- Upload Electronic Data to GateWay for Annual Report.
- Bank Balancing & Reconciliation.
- Vendor Inquiries & Analytics.
- Fund Account Balancing and Reporting.
- Cash & Investments and Capital Asset Management & Reporting.

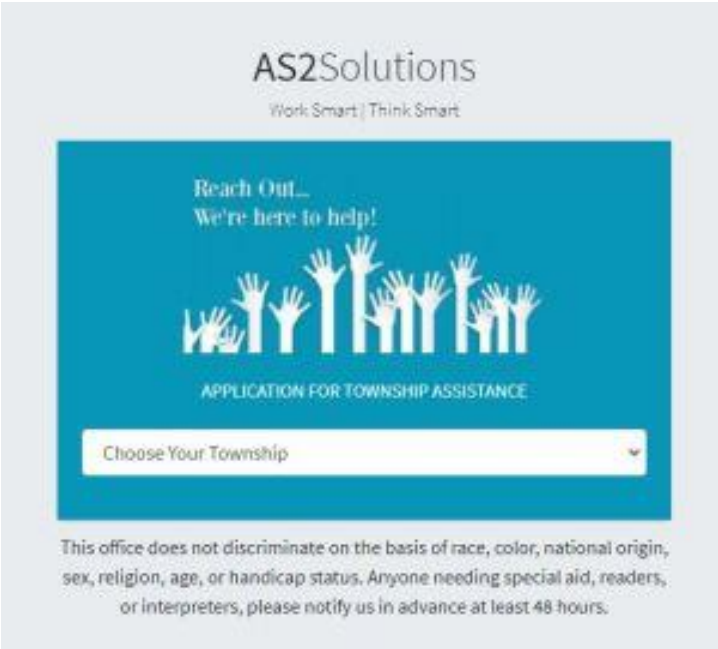
Our [Assistance Case Management Module](#) allows you to manage and assist those individuals that apply for Township Assistance. An applicant's entire case history is just a few clicks away, and entering a new applicant has never been easier. With our Assistance Case Management module, you can issue and print claim checks, purchase orders, vouchers, and automatically generate the TA-1, TA-7 and much more.

Here are a some of the main features of our [Assistance Case Management Module](#):

- Log and Manage Assistance Case's.
- Log and Manage Case Requests for Assistance.
- Print Purchase Orders and Vouchers.
- Print TA-1A and the TA7.
- Analyze and Print Assistance Statistics.
- Manage Case Notes.

We also have an [Online TA1 Application](#) for those who wish to stay at home, fill out the TA1, and submit it for review and approval. The data entered by the applicant is downloaded

directly into our [Assistance Case Management Module](#) where staff processes the application and request.



Write & Print Checks Directly from the System.

Financials Management - Main Form

DeleteBank Balancing & ReportingPrint CheckPrint Form 39CancelSaveMain Menu

Custom Style 224378Next Avail Check#22255

Financials Management

☐ Check Printed?☐ PayRollDate Printed:2

Transaction Date8/21/2021Apply Today's DateCheck MemoAdd

Transaction Total\$0.00Check Memo 2Add

Check #22254General Comments

EFT #Format EFT#Purchase Order#

WITHDRAWAL - Paid to:

Paid ToWAL-MARTDef

Contact NameAccount#

Address

CityStateZip

PhoneFax

Fund Account

Fund Account102086Township Assistance

Bank NameFirst Merchants

AppropriatedDisbursedRemaining%

Transaction Details - Line Items

Pick List Sort OrderLine Item

				Date	Amount
Load Default	Household Supplies	Household Supplies	2D	Household Supplies	8/21/2021\$0.00
	840806	Township Assistance	Comments		
* Load Default		Unassigned		Unassigned	\$0.00
	109	Unassigned	Comments		

Customizable Checks.

This Warrant Void Two (2) Years After Dec. 31 of the Year of Issue

Township Form No. 6

ORIGINAL CHECK IS PRINTED ON CHEMICAL REACTIVE PAPER AND HAS MICRO PRINTING IN THE SIGNATURE LINE

FORM APPROVED BY THE STATE BOARD OF ACCOUNTS

5/3 Bank - Main
Shelbyville, IN

Check Number

2793

Date

12/15/2015

Total Amount

\$2,350.00

Steve Smith
P.O. Box 555
DStraightville

two thousand three hundred fifty exactly dollars

Pay to the Order of

Sheryl's Outdoor Services
1640 W 650 N
Shelbyville, IN 46176

Signature

Township Trustee

⑈ 1554877⑈ ⑆ 1554877⑆

2793⑈

Financials Primary Navigation Screen.

Bank Balancing & Reporting

Write A Check

Multi-Fund/Split Check

Blank Checks

Transfer Funds

Deposit Funds

Clear Checks

Investments & Cap Assets

Vendors

Edit Funds & Line Items

Admin

Close

Main Menu

View & Print Reports

More Reports

Search & Filter Records

Order Records

Enter Bank, Start Date, & End Date

Select By Month

Reports

Select Fund(s)

Print

Select All

UnSelect All

*Open in Larger Window

Bank: First Merchants

Year: 2021

Start: 1/1/2021

End: 12/31/2021

Show All Banks

Apply

Clear

January

June

November

February

July

December

March

August

6 Month

April

September

Annual

May

October

Refresh

Bank Deposits

Cash In Funds Ledger

Bank Reconciliation

Check Register

Vendor Disbursements

Ledger Book

Voided Checks

Transfer of Funds

Appropriations

All Transactions

Disbursements By Fund

Cumulative Fire

Debt Service

Donations Fire

Fire Fighting

Levy Excess

Payroll Withholding

Refresh

Trans Date

Check #

ATM/EFT

DepCheck #

Vendor

TransTotal

Disbursements

Receipts

Fund

Fund Name

Line Item

8/21/2021

22254

WAL-MART

\$0.00

\$0.00

\$0.00

102086

Township Assistance

Township Assistance

2D

Household Supplies

8/12/2021

22253

JIMMY WANE

\$425.72

\$0.00

\$32.40

999999

Payroll Withholding

Payroll Withholding

Payro

Payroll Withholding

8/12/2021

22253

JIMMY WANE

\$425.72

\$0.00

\$48.96

999999

Payroll Withholding

Payroll Withholding

Payro

Payroll Withholding

8/12/2021

22253

JIMMY WANE

\$425.72

\$0.00

\$20.88

999999

Payroll Withholding

Payroll Withholding

Payro

Payroll Withholding

8/12/2021

22253

JIMMY WANE

\$425.72

\$0.00

\$89.28

999999

Payroll Withholding

Payroll Withholding

Payro

Payroll Withholding

8/12/2021

22253

JIMMY WANE

\$425.72

\$0.00

\$43.20

999999

Payroll Withholding

Payroll Withholding

Payro

Payroll Withholding

8/12/2021

22253

JIMMY WANE

\$425.72

\$0.00

\$100.00

999999

Payroll Withholding

Payroll Withholding

Payro

Payroll Withholding

8/12/2021

22253

JIMMY WANE

\$1,490.00

\$43.20

\$0.00

102087

Firefighting

Personal Services

7F

Payroll 6 PERF

8/12/2021

22253

JIMMY WANE

\$1,490.00

\$141.00

\$0.00

102087

Firefighting

Personal Services

7A

Payroll 1 Federal Income Tax

8/12/2021

22253

JIMMY WANE

\$1,490.00

\$89.28

\$0.00

102087

Firefighting

Personal Services

7H

Payroll 11 Social Security

8/12/2021

22253

JIMMY WANE

\$1,490.00

\$964.28

\$0.00

102087

Firefighting

Personal Services

1A

Salaries and Wages

8/12/2021

22253

JIMMY WANE

\$1,490.00

\$50.00

\$0.00

102087

Firefighting

Payroll Withholdings

9G

Payroll 8 Garnishments

8/12/2021

22253

JIMMY WANE

\$1,490.00

\$100.00

\$0.00

102087

Firefighting

Personal Services

7F

Payroll 6 PERF Voluntary

8/12/2021

22253

JIMMY WANE

\$1,490.00

\$48.96

\$0.00

102087

Firefighting

Personal Services

7B

Payroll 2 State Income Tax

8/12/2021

22253

JIMMY WANE

\$1,490.00

\$20.88

\$0.00

102087

Firefighting

Personal Services

7E

Payroll 5 Medicare Tax

8/12/2021

22253

JIMMY WANE

\$1,490.00

\$32.40

\$0.00

102087

Firefighting

Personal Services

7C

Payroll 3 County Tax (COIT)

8/12/2021

22253

JIMMY WANE

\$375.72

\$0.00

\$32.40

999999

Payroll Withholding

Payroll Withholding

Payro

Payroll Withholding

8/12/2021

22253

JIMMY WANE

\$375.72

\$0.00

\$48.96

999999

Payroll Withholding

Payroll Withholding

Payro

Payroll Withholding

8/12/2021

22253

JIMMY WANE

\$375.72

\$0.00

\$20.88

999999

Payroll Withholding

Payroll Withholding

Payro

Payroll Withholding

8/12/2021

22253

JIMMY WANE

\$375.72

\$0.00

\$89.28

999999

Payroll Withholding

Payroll Withholding

Payro

Payroll Withholding

8/12/2021

22253

JIMMY WANE

\$375.72

\$0.00

\$43.20

999999

Payroll Withholding

Payroll Withholding

Payro

Payroll Withholding

8/12/2021

22253

JIMMY WANE

\$375.72

\$0.00

\$100.00

999999

Payroll Withholding

Payroll Withholding

Payro

Payroll Withholding

6/26/2021

22250

USDA-Rural Development

\$0.00

\$0.00

\$0.00

101008

Township Fund

Supplies

2D

Other Supplies

6/26/2021

22248

GAIL SIMMINS

\$0.00

\$495.45

\$0.00

101008

Township Fund

Personal Services

1AC

Township Board Salary

6/26/2021

22248

GAIL SIMMINS

\$0.00

\$17.85

\$0.00

101008

Township Fund

Personal Services

7B

Payroll 2 State Income Tax

6/26/2021

22248

GAIL SIMMINS

\$0.00

\$11.82

\$0.00

101008

Township Fund

Personal Services

7C

Payroll 3 County Tax (COIT)

6/26/2021

22247

RALLY VOODOO

\$198.29

\$0.00

\$27.29

999999

Payroll Withholding

Payroll Withholding

Payro

Payroll Withholding

Total Records

428

\$28,977.75

\$7,094.38

Bank Statement Reconciliation Reports

Bank Statement Reconciliation

Sorted by Transaction Date

Balance at Beginning of Year	\$367,699.57	STRAIGHT TOWNSHIP, Straight County	
Total Deposits	\$13,150.00	5/3 Bank - Main	
Total Withdrawals	\$22,899.19	1/1/2017 through 12/30/2017	
Balance	\$357,950.38		

Bank Statement Reconciliation

Check#	Date	Vendor	Fund	Gateway Code	Description	CIRD	Credit	Debit	Balance
2770	1/14/2017	Duke Energy	Parks And Recreation	D305	Utility Services	<input checked="" type="checkbox"/>	\$0.00	\$20.68	\$367,678.89
2771	1/17/2017	Steve Hidden	Township	D101	Salaries and Wages	<input checked="" type="checkbox"/>	\$0.00	\$1,000.00	\$366,678.89
	1/18/2017	My County Treasurer	Township	R102	County Adjusted Gross Income Tax (<input checked="" type="checkbox"/>	\$2,275.00	\$0.00	\$368,953.89
	1/27/2017	Cemetery Plot Receipts	Cemetery Operating	R418	Cemetery Receipts	<input checked="" type="checkbox"/>	\$4,050.00	\$0.00	\$373,003.89
2792	1/31/2017	My Bank	Township	D201	Office Supplies	<input checked="" type="checkbox"/>	\$0.00	\$10.21	\$372,993.68
2773	2/1/2017	Steve Hidden	Township	D101	Salaries and Wages	<input type="checkbox"/>	\$0.00	\$1,000.00	\$371,993.68
	2/9/2017	My County Treasurer	Township	R102	County Adjusted Gross Income Tax (<input type="checkbox"/>	\$1,873.58	\$0.00	\$373,867.26
	2/9/2017	My County Treasurer	Township	R101	General Property Taxes	<input type="checkbox"/>	\$401.42	\$0.00	\$374,268.68
2774	3/10/2017	Family Funeral Homes	Township Assistance	D809	Funerals, Burials, Cremations	<input type="checkbox"/>	\$0.00	\$500.00	\$373,768.68
2775	3/10/2017	Steve Hidden	Township	D101	Salaries and Wages	<input type="checkbox"/>	\$0.00	\$900.00	\$372,868.68
2776	3/12/2017	Duke Energy	Parks And Recreation	D305	Utility Services	<input type="checkbox"/>	\$0.00	\$20.12	\$372,848.56
	3/16/2017	My County Treasurer	Township	R101	General Property Taxes	<input type="checkbox"/>	\$401.42	\$0.00	\$373,249.98
	3/16/2017	My County Treasurer	Township	R102	County Adjusted Gross Income Tax (<input type="checkbox"/>	\$1,873.58	\$0.00	\$375,123.56
	4/6/2017	My County Treasurer	Township	R101	General Property Taxes	<input type="checkbox"/>	\$401.42	\$0.00	\$375,524.98
	4/6/2017	My County Treasurer	Township	R102	County Adjusted Gross Income Tax (<input type="checkbox"/>	\$1,873.58	\$0.00	\$377,398.56
2777	4/7/2017	Steve Hidden	Township	D101	Salaries and Wages	<input type="checkbox"/>	\$0.00	\$900.00	\$376,498.56
2778	4/8/2017	Auto Owners Insurance	Township	D304	Insurance	<input type="checkbox"/>	\$0.00	\$944.00	\$375,554.56
2779	4/8/2017	Duke Energy	Parks And Recreation	D305	Utility Services	<input type="checkbox"/>	\$0.00	\$20.12	\$375,534.44
2780	4/8/2017	Local News Paper	Township	D303	Printing and Advertising	<input type="checkbox"/>	\$0.00	\$158.92	\$375,375.52
2781	4/8/2017	U.S.P.S. (Stamps & Postage for Tax Docs	Township	D307	Rentals	<input type="checkbox"/>	\$0.00	\$52.00	\$375,323.52
2782	4/10/2017	Sherryll's Outdoor Services	Cemetery Operating	D312	Other Services and Charges	<input type="checkbox"/>	\$0.00	\$13,000.00	\$362,323.52
2783	4/10/2017	United States Treasury	Township	D312	Other Services and Charges	<input type="checkbox"/>	\$0.00	\$248.61	\$362,074.91
2783	4/10/2017	United States Treasury	Township	D101	Salaries and Wages	<input type="checkbox"/>	\$0.00	\$250.00	\$361,824.91
2784	4/22/2017	Sherryll's Outdoor Services	Cemetery Operating	D106	Other Personal Services	<input type="checkbox"/>	\$0.00	\$715.00	\$361,109.91
2785	5/5/2017	Sherryll's Outdoor Services	Parks And Recreation	D106	Other Personal Services	<input type="checkbox"/>	\$0.00	\$300.00	\$360,809.91
2786	5/5/2017	Parks Funeral Home	Township Assistance	D809	Funerals, Burials, Cremations	<input type="checkbox"/>	\$0.00	\$200.00	\$360,609.91

Cash In Funds Balancing

Cash In Funds: Deposits/Withdrawals

2017

1/1/2017 through 12/30/2017

STRAIGHT TOWNSHIP, Straight County

Fund Account	Description	Balance Forward	Withdrawals	Deposits	Balance
102300	Cemetery Operating	\$41,539.87	\$0.00	\$0.00	\$41,539.87
104026	Cumulative Fire	\$98,179.73	\$0.00	\$0.00	\$98,179.73
102087	Fire Fighting Fund	\$42,067.64	\$0.00	\$0.00	\$42,067.64
102056	Parks And Recreation Fund	\$8,229.48	\$421.84	\$0.00	\$7,807.64
102194	Rainy Day Fund	\$8,419.80	\$0.00	\$0.00	\$8,419.80
103052	Special Fire Debt	\$32,289.23	\$0.00	\$0.00	\$32,289.23
102086	Township Assistance	\$56,710.95	\$700.00	\$0.00	\$56,010.95
101008	Township Fund	\$80,262.87	\$8,062.35	\$9,100.00	\$81,300.52
Totals		\$367,699.57	\$9,184.19	\$9,100.00	\$367,615.38

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Vendor Disbursements

Disbursements by Vendor

Sorted by Date

STRAIGHT TOWNSHIP, Straight County						
#Name?						
#Type!						

Auto Owners Insurance

Check Num	Date	Fund Account	Designation	CLEARED	Amount
2778	4/8/2017	Insurance		D304 <input type="checkbox"/>	\$944.00
Total this Vendor:					\$944.00

Duke Energy

Check Num	Date	Fund Account	Designation	CLEARED	Amount
2770	1/14/2017	Utility Services		D305 <input checked="" type="checkbox"/>	\$20.68
2776	3/12/2017	Utility Services		D305 <input type="checkbox"/>	\$20.12
2779	4/8/2017	Utility Services		D305 <input type="checkbox"/>	\$20.12
2788	5/5/2017	Utility Services		D305 <input type="checkbox"/>	\$40.80
2790	6/1/2017	Utility Services		D305 <input type="checkbox"/>	\$20.12
Total this Vendor:					\$121.84

Family Funeral Homes

Check Num	Date	Fund Account	Designation	CLEARED	Amount
2774	3/10/2017	Funerals, Burials, Cremations		D809 <input type="checkbox"/>	\$500.00
Total this Vendor:					\$500.00

Local News Paper

Check Num	Date	Fund Account	Designation	CLEARED	Amount
2780	4/8/2017	Printing and Advertising		D303 <input type="checkbox"/>	\$158.92
Total this Vendor:					\$158.92

My Bank

Check Num	Date	Fund Account	Designation	CLEARED	Amount
2792	1/31/2017	Office Supplies		D201 <input checked="" type="checkbox"/>	\$10.21
Total this Vendor:					\$10.21

Parks Funeral Home

Check Num	Date	Fund Account	Designation	CLEARED	Amount
2786	5/5/2017	Funerals, Burials, Cremations		D809 <input type="checkbox"/>	\$200.00
Total this Vendor:					\$200.00

Sherryl's Outdoor Services

Check Num	Date	Fund Account	Designation	CLEARED	Amount
2782	4/10/2017	Other Services and Charges		D312 <input type="checkbox"/>	\$13,000.00
2784	4/22/2017	Other Personal Services		D106 <input type="checkbox"/>	\$715.00
2785	5/5/2017	Other Personal Services		D106 <input type="checkbox"/>	\$300.00
Total this Vendor:					\$14,015.00